

### **Higher Education Learning Agreement for Studies**

Student's name Academic Year 20.../20...

Last name(s)	First name(s)	Date of birth	Nationality <sup>1</sup>	Sex [M/F]	Study cycle <sup>2</sup>	Field of education <sup>3</sup>
Name	Faculty/Department	Erasmus code <sup>4</sup> (if applicable)	Address	Country	Contact per	son name <sup>5</sup> ; email; phone
					•	ndidatu, instituciji koja šalje
Name	Faculty / Danaston and	Erasmus code			,	koja prima kandidata.
Name	Faculty/ Department	(if applicable)	Address	Country	Contact per	son name; email; phone
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	Planned n					
	Planned pi	eriod of the mobilit	y: from [month/ye			
code (if any)				[e.g. autumn/spring; to be awarded by the Reco		of ECTS credits (or equivalent) <sup>8</sup> awarded by the Receiving on upon successful completion
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				5		a partnerske institucije.
				-		Total:
Web link to the	e course catalogue at the F	Receiving Institution	describing the lea	rning outcomes: [w	reb link to the releva	
		Recog	gnition at the Send	ing Institution		
Component code (if any)		Recog	stitution	Semester [e.g. autumn/s term]		of ECTS credits (or equivalent) recognised by the Sending Institution
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	Name  Component <sup>6</sup> code (if any)  Web link to the	Planned process of the code (if any)  Web link to the course catalogue at the falanguage competence in	Name Faculty/Department (if applicable)  Name Faculty/Department Erasmus code (if applicable)  Befo  Study Proplamed period of the mobility of	Name Faculty/Department (if applicable) Address    Name	Name Faculty/Department (if applicable) Address Country  Ovdje se t kan Grand Country  Before the mobility  Study Programme at the Receiving Institution Planned period of the mobility: from [month/year]	Name Faculty/Department (if applicable) Address Country Contact per  Ovdje se unose podaci o ka kandidata i instituciji  Name Faculty/ Department (if applicable) Address Country Contact per  Before the mobility  Study Programme at the Receiving Institution  Planned period of the mobility: from [month/year]



# Higher Education Learning Agreement for Studies

Student's name Academic Year 20.../20...

#### **During the Mobility**

Exceptional changes to Table A  (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change <sup>12</sup>	Number of ECTS credits (or equivalent)
			⊠		Choose an item.	
and the second				⊠	Choose an item.	

Exceptional changes to Table B (if applicable)  (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)					
Table B2 During the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component (tick if applicable)	Number of ECTS credits (or equivalent)
			U slučaju da		izmjene u već unesenim i odobrenim

U slučaju da je potrebno **izvršiti izmjene** u već unesenim i odobrenim predmetima, u ovom dijelu se te ispravke vrše, navodeći predmete koji se brišu i nove kojim se zamjenjuju. Odobrenje i potpisi od akademskih koordinatora odnosno odgovornih osoba su obavezni.

### After the Mobility

	Transcript of Records at the Receiving Institution						
		Start and end dates of the study period: from [day/mo	onth/year] to [day/mon	th/year]			
Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution		
				Total:			

		Transcript of Records and Start and end dates of the study period: from			
Table D After the mobility	Component code (if any)	code Title of recognised component at the Sendin		Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)
			rezultati odnosn	tka mobilnosti u istom ovo o <b>prepis ocjena i (ECTS)</b> ciji domaćinu, te se isti pri (prepis ocjena).	<b>bodovi</b> za studenta koji



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- <sup>6</sup> An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- <sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- <sup>8</sup> ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- <sup>9</sup> **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
- <sup>10</sup> **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- <sup>11</sup> **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- <sup>12</sup> Reasons for exceptional changes to study programme abroad (choose an item number from the table below):

Reasons for deleting a component	Reason for adding a component	
1. Previously selected educational component is not available at the Receiving	5. Substituting a deleted component	
Institution		
2. Component is in a different language than previously specified in the course	6. Extending the mobility period	
catalogue	a territorial de la companya de la c	
3. Timetable conflict	7. Other (please specify)	
4. Other (please specify)		

Fusnote sa objašnjenima pojedinih stavki u ugovoru o učenju.

<sup>&</sup>lt;sup>1</sup> Nationality: country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>&</sup>lt;sup>2</sup> Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

<sup>&</sup>lt;sup>3</sup> Field of education: The <u>ISCED-F 2013 search tool</u> available at <a href="http://ec.europa.eu/education/tools/isced-f">http://ec.europa.eu/education/tools/isced-f</a> en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

<sup>&</sup>lt;sup>4</sup> **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

<sup>&</sup>lt;sup>5</sup> **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution