

Name of organization	University of Macedonia, Dep. of Balkan Slavic and Oriental Studies Website: www.uom.gr/en
Address	Egnatia 156, 54006, Thessaloniki, Greece
Contact Person	Anna Moumtzoglou Email: anna@uom.edu.gr
Duration	The placement period will last at least 3 months 40 hours/week 1 st period: October to December 2 nd period: March to May
Places available	1 / period
Requirements	<ul style="list-style-type: none"> · Be a student at a higher education Institute (Bachelor/Master/PhD) · English - Advanced C1 · Greek - Intermediate (not mandatory, but preferred) · Regional languages (not mandatory, but preferred)
Working Hours	Monday-Friday, 09:00-16:00
Job description	<p>Selected students will be responsible for translate, editing and managing content for the Department's web site.</p> <p>The intern should have experience using Photoshop and video-making tools at an advanced level,</p> <p>Be able to manage social media platforms including Instagram and Facebook, and design leaflets and newsletters which effectively market university events.</p> <p>Supporting outgoing and incoming Erasmus students during application periods and exchange preparations.</p> <p>Assist with conferences, workshops, seminar organization</p> <p>Digital Marketing skills will be appreciated</p>