



UNIVERZITET U SARAJEVU  
UNIVERSITY OF SARAJEVO  
Služba za međunarodnu saradnju  
International Relations Office



### ERASMUS+ FACT SHEET 2023/2024

<b>Name of institution (local language)</b>	UNIVERZITET U SARAJEVU
<b>Name of institution (English)</b>	UNIVERSITY OF SARAJEVO
<b>Abbreviation</b>	UNSA
<b>Erasmus code</b>	BA SARAJEV01
<b>PIC code</b>	995549995
<b>OID code</b>	E10186799
<b>Address</b>	Obala Kulina bana 7/II 71000 Sarajevo
<b>Country</b>	Bosnia and Herzegovina
<b>Head of institution<sup>1</sup></b>	<b>Prof. Dr Rifat Škrijelj</b>
<b>Vice-rector for International Relations</b>	<b>Prof. Dr Enita Nakaš</b>

<b>International Relations Office</b>	Obala Kulina bana 7/II 71000 Sarajevo Bosnia and Herzegovina ph: +387 33 565 116 <a href="mailto:erasmus@unsa.ba">erasmus@unsa.ba</a>
<b>Head of Office / Erasmus+ institutional coordinator</b>	<b>Dr Jasna Bošnjović</b> <a href="mailto:jasna.bosnjovic@unsa.ba">jasna.bosnjovic@unsa.ba</a>
<b>Senior International and Erasmus officer</b>	<b>MSc Adnan Rahimić</b> <a href="mailto:adnan.rahimic@unsa.ba">adnan.rahimic@unsa.ba</a>

<sup>1</sup> The Rector signs inter-institutional agreements (IIA) for the whole university (the central IRO does administration). When the IIA is focused on one department/study field, the signatory party can be the dean/director of UNSA's unit (administration is done by the unit's vice-dean/coordinator/office).

<b>Bilateral agreements and University Networks</b>	<p><b>Dr Jasna Bošnjović</b> <b>MSc Adnan Rahimić</b></p> <ul style="list-style-type: none"> <li>• <a href="https://www.unsa.ba/istrazivanje-i-saradnja/medunarodna-saradnja/bilateralni-sporazumi-o-saradnji">https://www.unsa.ba/istrazivanje-i-saradnja/medunarodna-saradnja/bilateralni-sporazumi-o-saradnji</a></li> <li>• <a href="https://www.unsa.ba/erasmus-sporazumi-ka107ka171">https://www.unsa.ba/erasmus-sporazumi-ka107ka171</a></li> <li>• <a href="https://www.unsa.ba/en/research-and-cooperation/international-cooperation/networks-and-associations">https://www.unsa.ba/en/research-and-cooperation/international-cooperation/networks-and-associations</a></li> </ul>
<b>Incoming and outgoing student and staff members</b>	<p><b>Dr Jasna Bošnjović</b> <b>MSc Adnan Rahimić</b></p> <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/coming-as-exchange-students/">https://international.unsa.ba/coming-as-exchange-students/</a></li> <li>• <a href="https://international.unsa.ba/coming-as-teaching-staff/">https://international.unsa.ba/coming-as-teaching-staff/</a></li> <li>• <a href="https://international.unsa.ba/coming-as-training-staff/">https://international.unsa.ba/coming-as-training-staff/</a></li> </ul>
<p><b>Erasmus+ Key Actions</b></p> <ul style="list-style-type: none"> <li>• Credit Mobility</li> <li>• Capacity Building</li> <li>• Strategic Partnership</li> <li>• Jean Monnet</li> <li>• Sport</li> </ul>	<p><b>Dr Jasna Bošnjović</b> <b>MSc Adnan Rahimić</b></p> <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/unsaininternational-projects/">https://international.unsa.ba/unsaininternational-projects/</a></li> </ul>
<b>Websites</b>	<ul style="list-style-type: none"> <li>• UNSA: <a href="https://www.unsa.ba/">https://www.unsa.ba/</a></li> <li>• About IRO: <a href="https://www.unsa.ba/en/research-and-cooperation/international-relations">https://www.unsa.ba/en/research-and-cooperation/international-relations</a></li> <li>• For outgoing: <a href="https://international.unsa.ba/">https://international.unsa.ba/</a></li> <li>• For incoming: <a href="https://international.unsa.ba/eng/">https://international.unsa.ba/eng/</a></li> </ul>
<b>Social Media</b>	<ul style="list-style-type: none"> <li>• Facebook: iro.unsa</li> <li>• Instagram: iro.unsa</li> <li>• YouTube: iro.unsa</li> <li>• TikTok: iro.unsa</li> </ul>
<b>International Staff Training Week</b>	<p>The International Relations Office organizes <b>International Staff Training Week</b> for local and international staff members twice a year (Spring and Autumn), where we focus on the implementation of internationalization of the institution through different international programs and <i>internationalisation@home</i>. Also, as a part of the Staff week event, we organize a <b>Scholarship fair</b>, where staff members – representatives of the European universities participate and present their offers.</p> <p>More at:</p> <ul style="list-style-type: none"> <li>• <a href="https://www.unsa.ba/en/research-and-cooperation/international-cooperation/staff-week">https://www.unsa.ba/en/research-and-cooperation/international-cooperation/staff-week</a></li> <li>• <a href="https://www.unsa.ba/en/research-and-cooperation/international-cooperation/scholarship-fair">https://www.unsa.ba/en/research-and-cooperation/international-cooperation/scholarship-fair</a></li> </ul>

<b>Welcome Week</b>	Welcome Day and similar events include sessions about orientation / registration / course system	
	<b>Winter semester</b> Welcome Day: 28 September 2023 (dates may vary)	<b>Summer semester</b> Welcome Day: 22 February 2024 (dates may vary)
<b>Academic calendar</b>	<b>Winter semester</b> October – February Start: 02 October 2023 (dates may vary) Duration: 15 weeks Examination period: until mid-Feb	<b>Summer semester</b> February – July Start: 25 February 2024 (dates may vary) Duration: 15 weeks Examination period: until mid-July
<b>Nomination</b>	<p>Nomination of student and staff members* via email including following information:</p> <ul style="list-style-type: none"> <li>• first and last name as it appears in the passport</li> <li>• candidate’s email address</li> <li>• semester/period candidate is nominated for</li> <li>• field/s and level of study</li> </ul> <p><b>Nomination deadlines:</b></p> <p><b>1<sup>st</sup> / Winter Semester</b></p> <ul style="list-style-type: none"> <li>• If visa to enter B&amp;H is needed: <b>15 April</b></li> <li>• If visa to enter B&amp;H is not needed: <b>15 May</b></li> </ul> <p><b>2<sup>nd</sup> / Summer Semester</b></p> <ul style="list-style-type: none"> <li>• If visa to enter B&amp;H is needed: <b>15 October</b></li> <li>• If visa to enter B&amp;H is not needed: <b>15 November</b></li> </ul> <p>* nomination of staff members is flexible – minimum of 2-3 months before planned mobility. If staff needs visa to enter B&amp;H it should be minimum of 6 months.</p>	
<b>Application</b>	<p>Nominated students and staff members will receive an email for sending application documents:</p> <ul style="list-style-type: none"> <li>• <b>Application form</b> (with included personal data and study/work proposal)</li> </ul> <p>Application deadlines:</p> <p><b>1<sup>st</sup> / Winter Semester</b></p> <ul style="list-style-type: none"> <li>• If visa to enter B&amp;H is needed: <b>30 April</b></li> <li>• If visa to enter B&amp;H is not needed: <b>30 May</b></li> </ul> <p><b>2<sup>nd</sup> / Summer Semester</b></p> <ul style="list-style-type: none"> <li>• If visa to enter B&amp;H is needed: <b>30 October</b></li> <li>• If visa to enter B&amp;H is not needed: <b>30 November</b></li> </ul>	
<b>Acceptance</b>	After receiving the application documents, the candidate will be evaluated by academic coordinators. Students/staff members will be notified about acceptance, modification, or rejection with an explanation.	

<b>Welcome Guide (informative study package)</b>	<ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/eng/">https://international.unsa.ba/eng/</a></li> </ul>
<b>Study fields (overview)</b>	<p>The University of Sarajevo is a public HEI with an enrolment of 22.000 students offering international profile through different BA, MA and PhD degrees that are open to exchange students.</p> <ul style="list-style-type: none"> <li>• Degree: <a href="https://upis.unsa.ba/en/homepage/">https://upis.unsa.ba/en/homepage/</a></li> <li>• Exchange: <a href="https://international.unsa.ba/modules-in-english/">https://international.unsa.ba/modules-in-english/</a></li> </ul>
<b>Course information English-taught courses</b>	<p>Incoming website:</p> <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/eng">https://international.unsa.ba/eng</a></li> </ul> <p>Modules in <b>English</b> or <b>friendly-English</b><sup>2</sup>:</p> <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/modules-in-english/">https://international.unsa.ba/modules-in-english/</a></li> </ul>
<b>Early exams / Alternative exam modes</b>	<p><b>CANNOT BE GUARANTEED!</b> Please note that each professor decides for his/her course whether early exams / alternative exam modes are possible. It is the student's responsibility to contact each professor as early as possible in the application process and definitely before finalizing travel plans in case they need to return to their home universities before the end of the exchange semester at University of Sarajevo.</p>
<b>Housing Living costs</b>	<p>University of Sarajevo does not have dorms, but can offer you suggestions of an accommodation in Sarajevo.</p> <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/accommodation/">https://international.unsa.ba/accommodation/</a></li> <li>• <a href="https://international.unsa.ba/budget/">https://international.unsa.ba/budget/</a></li> </ul>
<b>Language requirements</b>	<p>The University of Sarajevo recommends language level B2 in local language (Bosnian/Croatian/Serbian) in order to take full advantage of the mobility. Students who will only take courses in English must have B2 English knowledge. Students who will only take courses in English must check whether they can find enough English-taught courses to fulfil their home university's credit requirements.</p>
<b>Academic coordinators at UNSA's units</b>	<p>The list of the international relations coordinators and vice-deans at the UNSA's units is given on the link:</p> <ul style="list-style-type: none"> <li>• <a href="https://www.unsa.ba/en/research-and-cooperation/international-cooperation/contacts-international-cooperation">https://www.unsa.ba/en/research-and-cooperation/international-cooperation/contacts-international-cooperation</a></li> </ul>

<sup>2</sup> Classes are in the local language, but students can do exams, research, mentorship, consultations, and paperwork in English.

<b>Buddy program</b>	In cooperation with Erasmus Student Network, buddies are local students interested in supporting international exchange students as unpaid volunteers during their time in Sarajevo (pick-up service, support in practical matters, etc.).
<b>Students with special needs</b>	If you have students with special needs, please communicate with us first to check and provide an environment for your comfortable mobility in Sarajevo. The Student Support Office is the central information and contact point: <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/students-with-special-needs/">https://international.unsa.ba/students-with-special-needs/</a></li> </ul>
<b>Visa and Residence Permit</b>	Students and staff who need a visa to enter Bosnia and Herzegovina must follow instructions and deadlines as it takes a long time to provide a visa. Further information on visa/residence permit requirements: <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/visa-residence-permit/">https://international.unsa.ba/visa-residence-permit/</a></li> </ul>
<b>Health Insurance</b>	Insurance must cover student/staff health and life activities in Sarajevo during their stay. It will be required to have confirmation of insurance for your residence permit. <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/insurance/">https://international.unsa.ba/insurance/</a></li> </ul>
<b>Covid19 and general Health &amp; Safety Policy</b>	COVID-19 measures at University of Sarajevo: <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/covid19/">https://international.unsa.ba/covid19/</a></li> </ul>
<b>Grading system</b>	The University of Sarajevo regulates its grading system with the Law of Higher Education of Canton Sarajevo by article 62. It applies the principles of the Bologna Declaration implementing the European Credit Transfer and Accumulation System (ECTS). <ul style="list-style-type: none"> <li>• <a href="https://international.unsa.ba/grading-system/">https://international.unsa.ba/grading-system/</a></li> </ul>
<b>Credit points (ECTS)</b>	Semester: 30 ECTS Academic year: 60 ECTS 1 ECTS = 25 hours