

Name of organization	University of Macedonia, Erasmus Office Website: www.uom.gr/en
Address	Egnatia 156, 54006, Thessaloniki, Greece
Contact Person	Maria Chanioti Email: chanioti@uom.gr
Duration	The placement period will last at least 3 months 40 hours/week March to May
Places available	1
Requirements	<ul style="list-style-type: none"> • Be a student at a higher education Institute (Bachelor/Master/PhD) • English - Advanced C1 • Greek - Intermediate (not mandatory, but preferred) • Regional languages (not mandatory, but preferred)
Working Hours	Monday-Friday, 09:00-16:00
Job description	<ul style="list-style-type: none"> • Selected students will be responsible for translate, editing and managing content for the Office web site. • The intern should have experience using Photoshop and video-making tools at an advanced level, • Be able to manage social media platforms including Instagram and Facebook, and design leaflets and newsletters which effectively market university events. • Supporting outgoing and incoming Erasmus students during application periods and exchange preparations. • Assist with conferences, workshops, seminar organization • Digital Marketing skills will be appreciated